• Transcripts will not be released until financial obligations to the University are cleared.
• A student’s enrollment will not be confirmed until financial obligation has been resolved.
• When all financial obligations are resolved, the student is again eligible to receive

transcripts.

**Code of Academic Conduct**

**Academic Honor Code**

All students in attendance at The University of Alabama are expected to be
honorably and observe standards of conduct appropriate to a community of scholars.

The University of Alabama expects from its students a higher standard of conduct
than the minimum required to avoid discipline. At the beginning of each semester
and on tests and projects, at the discretion of the course instructor, each student will
be expected to sign an Honor Pledge.

The Academic Honor Pledge reads as follows: I promise or affirm that I will not at
any time be involved with cheating, plagiarism, fabrication or misrepresentation
while enrolled as a student at The University of Alabama. I have read the Academic
Honor Code, which explains disciplinary procedures that will result from the
aforementioned. I understand that violation of this code will result in penalties as
severe as indefinite suspension from the University.

**Academic Misconduct**

Academic misconduct includes all acts of dishonesty in any academic or related
matter and any knowing or intentional help, attempt to help, or conspiracy to help
another student commit an act of academic dishonesty. Academic dishonesty includes,
but is not limited to, the following acts, when performed in any type of
academic or academically related matter, exercise or activity:

• **Cheating:** Using or attempting to use unauthorized materials, information, study
  aids or computer-related information.

• **Plagiarism:** Representing the words, data, works, ideas, computer programs or
  output, or anything not generated in an authorized fashion, as one’s own.

• **Fabrication:** Presenting as genuine, any invented or falsified citation or material.

• **Misrepresentation:** Falsifying, altering or misstating the contents of documents
  or other materials related to academic matters, including schedules, prerequisites
  and transcripts.

Except in divisions that have an alternate academic misconduct policy that has been
approved by the provost/executive vice president for academic affairs, academic
misconduct cases shall be resolved by the academic misconduct monitor (appointed
by the academic dean) or the academic dean of the division in which the alleged
action took place. Appeals from the monitor’s decisions may be made to the
academic dean; appeals from the academic dean’s decisions may be made to the
Office for Academic Affairs.

Penalties for academic misconduct can range from a reprimand to a penalty as
severe as suspension for a definite time or even indefinite suspension. Indefinite
suspension normally requires a minimum of one semester, after which students
may appeal for reinstatement. Academic deans have the authority to impose the full
range of penalties. Divisional academic misconduct monitors may impose penalties
only after receiving a voluntary written confession unless otherwise designated by
the dean. Academic misconduct monitors are authorized to impose penalties up
to, but not including, suspension. All persons who admit to or are found guilty of an
academic offense for which a penalty less than an indefinite suspension is imposed
will receive a penalty of indefinite suspension if they admit to or are found guilty
of another offense of academic misconduct. In all cases that involve suspension as
a penalty, the Office of the University Registrar will be notified immediately of
the suspension and a hold will be placed on the student’s record to prevent further
enrollment.

A penalty of indefinite suspension is mandated for a finding of guilt on all second
offenses. All second offense accusations are referred directly to the academic dean
of the College for resolution. "Second offense accusations" assume resolution of
first offenses (i.e., a finding of guilt) and that the student has been afforded the
opportunity to learn from the first offense. Multiple misconduct accusations, where
the initial accusations have not been resolved, may result in a penalty more severe
than is typical in first offenses, including indefinite suspension. For second-offense
cases that are in progress at the beginning of a semester, a student will be allowed
to enroll and continue through completion of semester even if the outcome of the
accusation is suspension.

If an academic misconduct case is underway during a student’s final semester, the
awarding of the degree may be dependent upon the resolution of the case.

The complete Academic Integrity Policy may be found online at
studenthandbook.ua.edu/conduct.html.

**Academic Warning and Academic Suspension**

**Scholastic Progress Standard**

In order to monitor students’ progress toward the baccalaureate degree, The
University of Alabama employs the Scholastic Progress Standard (SPS). The
SPS sets the minimum required grade point average (for all hours completed at
The University of Alabama) for freshman, sophomore, junior and senior students.

Students are advised that these are minimum GPA requirements for continuing
at the University; to meet divisional graduation requirements, higher grade point
averages may be needed.

Grade point averages are computed on the following grades: A, B, C, D, F, or I
and any pluses or minuses that appear on the record. In computing a grade point
average an I counts as an F until replaced by the earned grade. A grade of P does
not enter into the computation.

**Required Minimum Grade Point Average on Academic Work Attempted**

<table>
<thead>
<tr>
<th>Credit Hours Earned*</th>
<th>Required University of Alabama GPA</th>
</tr>
</thead>
<tbody>
<tr>
<td>0-30</td>
<td>1.50</td>
</tr>
<tr>
<td>31-60</td>
<td>1.70</td>
</tr>
<tr>
<td>61-90</td>
<td>1.90</td>
</tr>
<tr>
<td>91 or more</td>
<td>2.00</td>
</tr>
</tbody>
</table>

*Includes transferred credit

**Academic Warning**

A student will be placed on academic warning if his or her cumulative University
of Alabama grade point average is below 2.0 but above the appropriate scholastic
progress standard (SPS).

The purpose of the academic warning is to alert students to improve their academic
performance and to introduce students to available academic support.

Students placed on academic warning must meet with their academic advisers by
March 1 for warnings issued at the end of fall semester and by August 1 for warnings
issued at the end of spring semester.

Academic warning does not restrict students’ ability to register for the upcoming
semester or the summer term.

**Academic Suspension**

A student whose cumulative University of Alabama GPA at the end of the spring
semester is below the appropriate SPS will be suspended.

The suspended student will be allowed to enroll in summer term at UA in order
to improve his or her University of Alabama grade point average. If improvement
results in compliance with the SPS, the student will be reinstated for the subsequent
semester, but the previous suspension will be marked on the permanent academic
transcript.

The first suspension is for one semester. Subsequent suspensions are indefinite.
A student may appeal first or subsequent suspensions to his or her college’s dean or
dean’s designee.

• A student suspended for the first time must initiate the appeal by August 1. The
  approval of the appeal does not alter the fact of the suspension and such will
  appear on the student’s permanent academic transcript.

• A student suspended for the second or subsequent time must initiate the appeal
  at least two weeks prior to the semester in which the student is seeking to enroll.
  The approval of the appeal does not alter the fact of the suspension and such will
  appear on the student’s permanent academic transcript.

• All decisions on reinstatement are based on The University of Alabama
  cumulative GPA, significant improvement in the most recent academic terms,
  feasibility of degree completion, individual circumstances, and previous
  agreements between the student and his or her academic college.

Students who are suspended are encouraged to use the time of the suspension in
ways that assist their academic progress. Students may not attend class or enroll in
correspondence courses. Students may study in order to finish courses in which
they have earned incomplete (I) grades and may work with faculty members in
this process. Students may also address other non-academic problems that have
impeded their progress.