THE UNIVERSITY OF ALABAMA LIBRARIES

MUSIC, FINE & PERFORMING ARTS COLLECTION COORDINATOR

RESPONSIBILITIES: The University of Alabama seeks qualified applicants for the position of Music, Fine & Performing Arts Collections Coordinator. Reporting to the Associate Dean for Collections, the Music, Fine & Performing Arts Collections Coordinator is responsible for: evaluating, assessing and developing scholarly resources in all formats in music, fine and performing arts, instructing students and faculty in the use of arts print and electronic resources; providing reference service and in-depth research assistance in assigned subject areas; collaborating with library staff to provide access to relevant collections; collaborating with other Collections Coordinators and serving as a liaison to appropriate departments and programs. The Music, Fine & Performing Arts Collections Coordinator also is responsible for the operations and services of the Music Library.

REQUIRED QUALIFICATIONS: MLS/MLIS from an ALA-accredited program or equivalent; minimum two years post MLS library experience; second Master’s or Ph.D. in appropriate discipline; knowledge of and experience with music, fine and/or performing arts collections; experience with all aspects of collection management, including selection for remote storage; supervisory experience; ability to work both independently and in cooperation with colleagues and library users in a service oriented, team based environment; excellent written and oral communication skills, outstanding interpersonal skills; initiative and flexibility; ability to meet University requirements for promotion and tenure.

PREFERRED QUALIFICATIONS: Experience in library instruction and virtual delivery of services. Demonstrated knowledge of and experience with digital humanities initiatives.


SALARY/BENEFITS: 12-month tenure track appointment. Rank and salary commensurate with qualifications and experience. Strong benefits including professional development support and tuition fee waiver. Substantial moving allowance may be available.

TO APPLY: Send letter of application, resume, and names, addresses, and phone numbers and e-mail addresses of three references to:

Ms. Angela J. Wright, Human Resources Officer
The University of Alabama Libraries
Box 870266
Tuscaloosa, AL 35487-0266

Open until filled. Applications received by January 31, 2009 are assured of receiving full consideration.

THE UNIVERSITY OF ALABAMA IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER