THE UNIVERSITY OF ALABAMA LIBRARIES

ASSOCIATE DEAN FOR COLLECTIONS

RESPONSIBILITIES: The University of Alabama seeks qualified applicants for the position of Associate Dean for Collections. Reporting to the Dean of Libraries, this position oversees eight faculty librarians and twenty-five classified staff responsible for acquisitions, cataloging, metadata, electronic resources, and off-site storage. The associate dean also trains and coordinates twenty part-time selectors; assigns selection responsibilities; participates in selectors’ annual evaluation and goal-setting; allocates an annual budget in excess of $5.5 million for print collections and e-resources; is responsible for the ongoing assessment of collections and their use; and ensures that policies relating to e-resources and print collections reflect today’s best practices. The associate dean represents the University Libraries at key regional and national meetings pertaining to collections and e-resources.

REQUIRED QUALIFICATIONS: MLS/MLIS from an ALA-accredited program or equivalent; five to ten years of progressively responsible supervisory and administrative duties in one or more aspects of collection management, acquisitions, cataloging, or electronic resource management in a university library; substantive experience in budget projection, analysis, and allocation; demonstrated knowledge of current issues and trends in scholarly communication, collections, and technical services; successful integration and balance of print and digital formats; demonstrated ability to provide leadership and effect change in a highly collaborative environment. Proven abilities in communication, team-building, and problem-solving; ability to satisfy promotion and tenure requirements. Ability to meet professional standards and competencies such as those set forth by the Association of Southeastern Research Libraries (ASERL) http://www.aserl.org/statements/competencies/competencies.htm

PREFERRED QUALIFICATIONS: A second master’s degree or Ph.D. Proven skills in the application of technology to enhance effectiveness in technical service operations and/or a successful track record in vendor relations or in developing, managing, and assessing approval plans.


SALARY/BENEFITS: 12-month tenure track appointment. Rank and salary commensurate with qualifications and experience. Strong benefits including professional development support and tuition fee waiver. Substantial moving allowance may be available.

TO APPLY: Send letter of application, resume, and names, addresses, and phone numbers and e-mail addresses of three references to: Ms. Angela J. Wright, Human Resources Officer The University of Alabama Libraries Box 870266 Tuscaloosa, AL 35487-0266

Applications received by September 5, 2006 are assured of receiving full consideration.

THE UNIVERSITY OF ALABAMA IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER