UNIVERSITY OF ALABAMA LIBRARIES

Head, Digital Services

RESPONSIBILITIES: The University of Alabama seeks an enthusiastic, dynamic professional with vision and strong technical and management skills to fill the position of Head, Digital Services. Working closely with the Curator of Special Collections and reporting to the Associate Dean for Library Technology, the Head, Digital Services plays a major role in coordinating, directing, strengthening, and expanding the Libraries' digitization program.

REQUIREMENTS: Terminal degree in a relevant field. A minimum of two years' hands-on experience working in a digital collections environment involving at least two of the following: digital capture and manipulation; metadata; digital asset management; and storage and preservation of digital objects. Experience with Web site development and working knowledge of markup languages. Demonstrated understanding of all aspects of managing a digital services unit. Excellent interpersonal, communication, organizational, and supervisory skills, including the ability to work effectively with diverse groups both within and outside the University community. Evidence of potential to meet University requirements for promotion and tenure. Ability to meet professional standards and competencies such as those set forth by the Association of Southeastern Research Libraries (ASERL) http://www.aserl.org/statements/competencies/competencies.htm.

PREFERRED QUALIFICATIONS: Experience managing a digital production operation. Program planning and grant writing and management experience.


SALARY/BENEFITS: 12-month tenure track appointment. Rank and salary commensurate with qualifications and experience. Strong benefits including professional development support and tuition fee waiver. Moving allowance available.

TO APPLY: Send letter of application, resume, and names, addresses, and phone numbers and email of three references to:

Ms. Angela J. Wright, Human Resources Officer
The University of Alabama Libraries
Box 870266
Tuscaloosa, AL 35487-0266

Applications received by January 21, 2008 are assured of receiving full consideration.

THE UNIVERSITY OF ALABAMA IS AN EQUAL OPPORTUNITY/ AFFIRMATIVE ACTION EMPLOYER