Modified Portfolios

Occasionally, students pursue credit for learning experiences that have been evaluated and assigned credit recommendations by national groups such as the American Council on Education. Because preexisting (predetermined) credits are pursued in a slightly different manner, the process for compiling and submitting the portfolio is “modified”.

“Modified” portfolios are used only when students wish to claim credits that have predetermined recommendations; i.e. Military, “Dale Carnegie” or AT&T courses or for specific examinations such as Novell. Because credit awarded depends on the breadth and depth of the learning and the currency and applicability of the knowledge to the student’s degree plan, credit hours awarded for each certification, license or school may vary.

Because prior learning credits are viewed as more than just a way to accumulate credit, and to insure that students best demonstrate and maximize the learning for fullest possible credit recommendation, submissions for modified portfolio presentations should be handled in the following manner:

1. MODIFIED PLA (see page 20) The title page should indicate the subject matter and a brief statement of where any credit earned should be applied.

2. Brief Chronological Description of Learning Experience. This is important because ACE recommendations are dated and credit recommendations may depend on date of participation. It is also important when using licenses to check for currency.

3. Description of the Learning Experience (no more than two to three pages in length). This helps fill in gaps for needed information that may not always be apparent on certifications. It helps promote a quality presentation and eliminates “piecemealing” items for possible credits.

4. Analysis of the Learning Experience (no more than two to three pages in length). Be sure to include discussion on the currency of the knowledge and explain how the learning applies to your degree plan. Because mere exposure to the learning does not warrant college credit, include in your analysis what you learned and how it should fit into your degree plan.

5. Documentation (certificates, licenses, official school transcripts, DD214 or DD295, etc).

*The student should always discuss the submission of the Modified Portfolio with their advisor and the Prior Learning Coordinator before actual submission to the College of Human Environmental Sciences. The student must register for Prior Learning credit once the PLA or Modified PLA is approved.
MODIFIED
PLA LEARNING APPLICATION

NOTE: A student must submit this form and separate evaluation fee for each subject area of prior learning he or she wishes to have evaluated. Submission of prior learning evidence does not guarantee credit. The fee paid for each submission of prior learning is an evaluation fee, not a tuition fee. Credit is earned on the basis of whether or not the evidence proves the learning is college-level, is current, does not duplicate credit already learned and makes a positive contribution to the student’s degree plan.

NAME: ____________________________ STUDENT NUMBER: __________________

ADDRESS: ____________________________ DEPTH STUDY: ____________________________

____________________________________ EMAIL: ______________________________________

TELEPHONE: (home) ______________________ (work) __________________________

SUBJECT AREA TITLE: ______________________________________

(In general, subject area titles correspond to departmental headings in the University of Alabama catalog. Please discuss the appropriate title with your advisor before submitting this application.)

AREA OF DEGREE PLAN: I intend that any credit earned from this evaluation will be applied to the following area(s) of my curriculum worksheet:

___General HES    ___Nutrition/Dietetics    ___Consumer Science

___Restaurant, Hotel & Meetings Management    ___Child and Family Studies

If more than one of the above areas is checked, please explain:

________________________________________________________________________

________________________________________________________________________

TYPE OF PRESENTATION: (Specify ACE, military, examination, license, other)

________________________________________________________________________

ATTACHED ARE:                 A. Brief Chronological Description of Experience (when)
                                 B. Brief Description of Learning Applications (how does it relate to degree sought)
                                 C. Brief Analysis of Learning Outcomes (guiding principles)
                                 D. Documentation (photo-copied)

The actual presentation should be submitted with this application.

DATE: ___________________ STUDENT SIGNATURE: ________________________________