department. A faculty advisor in the program in higher education administration will
advise students on the appropriate courses to complete this requirement.
• Candidates for the EdS degree will be required to complete all coursework at the 500
and 600 levels.

Residency Requirement
A student's program at the EdS level must provide sufficient association with the resident
faculty to permit individual evaluation of the student's capabilities and achievements.

Transfer of Credit
The greater of 9 semester hours or 25 percent of appropriate post-master’s-degree
credit, earned through a regionally accredited institution approved to offer graduate programs
beyond the master’s level in the field of study where the credits were earned, may be
transferred to apply toward an EdS degree. To be considered for transfer, credit must have
been completed during the six years (18 fall, spring, and summer semesters) immediately
preceding the date on which the degree is to be awarded.

Previous and appropriate post-master’s-degree credit earned at The University of Alabama
before a student applies for admission to the EdS program can be applied toward the EdS
degree, provided it meets the program requirements of the particular department and the
time limitation stated below.

Evaluation of credit for transfer will not be made until after the student has enrolled in the
Graduate School of The University of Alabama. Acceptance of credit requires the approval of
the student's advisory committee and the dean of the Graduate School. Credit will not be
accepted for transfer from any institution at which the student failed to achieve a "B" average
on all graduate work attempted. Only courses in which a student earned a "B" grade or better
may be transferred.

A student in his or her last semester of work toward the master's degree who does not need a
full course load to complete the course requirements of his or her master's program may
register for work toward the EdS degree, in the amount needed to complete full registration
loads.

In some cases, foreign educational credentials may not meet the Graduate School's criteria
for transfer of credit. It may be necessary for students in this situation to secure a credentials
evaluation from World Education Services Inc. (WES), an external foreign credential
evaluation service.

Time Limit
All requirements for the EdS degree must be completed during the six years (18 fall, spring,
and summer semesters) immediately preceding the date on which the degree is to be
awarded. There is no provision at the EdS level for a time limit extension beyond 6 years.

Plan of Study
A standard form for an EdS plan of study is not available at the Graduate School's website,
because each department or program participating in the EdS degree has established a
framework of requirements for the degree that indicates the general structure of its program.
At or before initial registration, each student develops a formal plan of study for the degree,
designating all courses he or she plans to take in the program. In reaching decisions, the
student should consult with the program director. The student will file a completed plan with
the program director who, upon approving the plan, will distribute copies to the Graduate
School and to the student, retaining one copy for departmental files.

A plan of study may be amended at any time using appropriate forms and following the
procedure described above. Until formal approval of an amended plan of study is made, the
original or current modification of the plan will be in effect.

Admission to Candidacy
As noted above, the EdS Plan of Study is available in the College of Education and must be
approved by the Graduate School before the student can be admitted to candidacy for the