The University of Alabama
Position Description
Vice President for Financial Affairs and Treasurer

Position Summary:

The Vice President for Financial Affairs and Treasurer is the chief financial officer for the University and reports directly to the President. In support and collaboration with the President’s executive team, the Vice President for Financial Affairs advances the mission and vision of the University. The Vice President for Financial Affairs provides executive level leadership, strategic direction, and management oversight for all aspects of the University’s financial and administrative resources.

Responsibilities:

The responsibilities for the Vice President for Financial Affairs and Treasurer encompass the following:

• Provides for current and long-term financial and administrative planning and programs consistent with the goals and objectives established by the President and Board of Trustees;

• Provides effective leadership, direction and oversight to the areas within the Division of Financial Affairs;

• Leads the annual operating and capital budget development process;

• Provides investment direction and oversight;

• Ensures the accurate and timely reporting of financial data to the Board, administration and internal and external constituencies;

• Oversees the development of financial, human resource and administrative systems with comprehensive policies and procedures that are in accordance with applicable laws and regulations while providing efficient service to University constituents;

• Operates as chief conduit for the external auditor and supports independent, objective internal auditing functions designed to add value and improve operations;

• Maintains awareness of political activities, current and proposed legislation, changing economic and demographic environment and overall business climate affecting the University and relates this insight to the changing needs of the University consistent with its mission;

• Advises the President on matters of policy vision, strategic planning and long-range budgeting applicable to University’s financial and administrative matters; and

• Works with the executive leadership team to proactively identify and address enterprise-level risk.
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- **Minimum Qualifications:**

- Doctoral degree and at least 10 years of progressive leadership experiences at a college and/or university.

- A clear vision for the role of a comprehensive public university in teaching, research, and economic development for the 21st century.

- Evidence of commitment to the concept of a student-centered university and to a tier one faculty research environment.

- Outstanding communication and interpersonal skills including evidence of the ability to facilitate collaboration with and among diverse faculty, staff, administrators and students across the University.

- Evidence of fostering a diverse and inclusive environment for students, faculty, staff and administrators.

- The ability to develop and lead a highly effective finance and administrative leadership team.

- Proven record of leading a team of diverse colleagues to foster collaboration and engagement between the campus and the broader community.