Position Summary:

The Athletic Director provides senior level management, leadership, administrative, and fiscal oversight for the Athletic Department. The Director is responsible for strategic planning, fiscal management, and oversight of personnel, facilities and operations. The Athletic Director reports directly to the President.

Responsibilities

- Administers, fosters, and continues to grow a comprehensive, competitive, and successful men’s and women’s intercollegiate athletics program.

- Commits to and demonstrates an understanding, acceptance, and compliance with NCAA and institutional athletic related rules and regulations at all times, as well as Title IX policies and regulations. Communicates NCAA compliance standards and assists with compliance education for Athletics Department staff.

- Advances the success of student-athletes in their academic, athletic, and personal development.

- Ensures that the safety and welfare of student-athletes are highly valued within the athletic program and promotes the integration of student-athletes into the student body.

- Develops, implements, directs, and actively participates in an ongoing progressive funding program, including working to cultivate and solicit donations and gifts from major donors.

- Develop relationships and work closely with all facets of the media.

- Hires, evaluates, and provides direction to coaches and staff.

- Supervises the planning and operation of the athletics program appropriate to the mission of the University.
Minimum Qualifications:

- Bachelor's degree and at least 10 years of progressive athletic or leadership experiences; advanced degree preferred.

- Understanding of and commitment to the integrated role athletics plays in advancing the broader mission of an institution of higher education.

- Proven record of progressively responsible experience in leadership positions, preferably in senior athletics administration at an NCAA Division I institution; or other occupations requiring a thorough knowledge of NCAA requirements.

- Documented personnel management skills, including the ability to build and maintain positive professional relationships with supervisors, associates, colleagues, and business associates.

- Proven business acumen, including experience in forecasting, managing and adhering to budgets.

- Strong public speaking and communications skills.