Dr. Belle Wheelan  
President  
Commission on Colleges  
Southern Association of Colleges and Schools  
1866 Southern Lane  
Decatur, GA 30033 

Dear Belle: 

In response to your letter of August 22, 2011 requesting additional information related to our substantive changes at off-campus sites, we offer the following:  

a) In addendum I (attached), we have provided a list of the off-campus international sites with addresses and dates of implementation where the Master of Arts degree programs in Elementary and Secondary Education were offered. These sites were in place at the time of our 2005 reaffirmation review;  

b) In addendum II (attached), we have provided an abbreviated prospectus of the Salvador, Brazil site where these same MA programs in elementary and secondary education have been offered beginning in 2007. As instructed, this abbreviated prospectus consists of a faculty roster, a description of discipline-specific library resources, a description of student support services, and a description of physical resources at this site; and  

c) In addendum III (four copies attached), we have provided a new University of Alabama Substantive Change Policy and Procedure that we are confident will assure timely notification of substantive change in the future. Attached to this new substantive change policy and procedure is a copy of the College of Education’s adoption of these policies and procedures as they apply to their offering existing degree programs abroad.
We look forward to continuing to build on the solid foundation of distance education offerings at the University of Alabama and are committed to complying fully with all requirements, standards and policies of the Commission. Please let us know if additional information is required.

Sincerely,

Robert E. Witt
President

Attachments

c:  Dr. Robin W. Hoffman, SACS Vice President
    Ms. Carol A. Luthman, Director of Commission Support
    Dr. Judy Bonner, Executive Vice President and Provost
    Dr. James McLean, Dean, College of Education
    Dr. David Francko, Dean, Graduate School
    Dr. Bob Smallwood, SACS Liaison