Dr. Belle Wheelan, President
Commission on Colleges
Southern Association of Colleges and Schools
1866 Southern Lane
Decatur, Georgia 30033

RE: Substantive Change Letter of Notification
Intention to Close Two Off-Campus Sites

Dear Belle:

The purpose of this communication is to notify the SACSCOC of our intentions to cease operations at the following two off-campus, international locations at which we offer the MA degrees in Elementary or Secondary Education and seek approval for the closure of these sites pending acceptable Teach-out plans. The two sites are:

1. Escola Americana de Campinas
   Rua Cajamar 35
   CEP 13090 860
   Campinas SP - Brazil

2. Escola Panamericana da Bahia
   Locatamento Patamares S/N,
   CEP: 41680-060
   Salvador – BA – Brazil

We are currently working with officials at these sites to craft Teach-out Plans that will explain how all affected students will be helped to complete their programs of study with minimal disruption. The Teach-out plans will also include attention to other requirements identified in Procedure Three of the SACSCOC policy statement on Substantive Change for Accredited Institutions of the Commission on Colleges. We anticipate being able to forward the Teach-out plans within the next month or two, and will request approval to close these sites at that time.

Thank you for accepting notification of our intentions to initiate steps to close these two off-campus sites.

Sincerely,

Judy Bonner
President

Robin Hoffman, SACS Vice President
Joe Benson, Interim Provost and Vice President for Academic Affairs, UA
Peter Hlebowitsh, Dean, College of Education, UA
Bob Smallwood, SACS Liaison, UA