Directions: The information requested on this form is essential for the internal program review committee and external consultant. In some cases, you may provide the information directly on this form; in other cases, it may be easier to attach the information to this form. When attaching information, please number and title each attachment, and provide a statement in the appropriate place on this form that refers the reader to the attached information.

Department: ___________________________  Academic Year of Review: ________________

1. List each of the undergraduate degree designations (e.g., B.A., B.S., B.S.E.) and degree titles (e.g., Pharmacology) in your department.

2. Describe the general requirements for each undergraduate major in your department and attach a typical program of study for each of the degree programs (majors) in your department.

3. *Undergraduate semester credit hour production for last 3 fall semesters

4. *Number of undergraduate courses and sections offered for last 3 fall semesters

5. *Number of students in each undergraduate degree program (both 1st and 2nd majors) for last 3 fall semesters

6. *Number of degrees conferred for each undergraduate degree program for last 3 August + December + May commencements

7. *Average ACT or SAT scores and undergraduate GPA for each undergraduate degree program for last 3 fall terms

8. *Number and percentage of letter grades (upper and lower division) assigned in undergraduate courses for past 3 years (including NC, W and DFWNC Total)

9. Describe any anticipated changes in undergraduate semester credit hour production in your department for the next 3 years and discuss the reasons for anticipated changes.

10. Describe any anticipated changes in the number of undergraduate students in specific majors in your department for the next 3 years and discuss the reasons for anticipated changes.
11. Describe any undergraduate curriculum reviews that have occurred since the last review. Include dates of reviews, reasons for reviews, results of reviews, and specific improvements made to the curriculum as a result of the reviews.

12. The President and Chancellor are looking for opportunities for the three campuses of The University of Alabama System to work together more closely. What is the feasibility of offering one or more of your undergraduate degree programs with UAB and/or UAH?

   Note. Working with other institutions on an existing degree program might take a number of forms, e.g., beginning to offer a long-standing UA program as a “cooperative” program with UA still the primary institution for program resources and administration. Alternatively, it could take the form of a “shared” program that is mutually sponsored by two or more institutions but would not be terminated if one of the institutions becomes unable to meet its obligations to the shared program.

*Note. Each item with an * is provided to you in a spreadsheet by the Office of Institutional Research and Assessment. After verifying the correctness of the OIRA data, you should be able to copy/paste the spreadsheet data into the appropriate places on this form.