The University of Alabama Gadsden Center

General Description

"Established in 1946, the Gadsden Center is located in Gadsden, Alabama and is housed within the University's College of Continuing Studies. The Center serves North Alabama, Northwest Georgia, and southeast Tennessee and offers graduate coursework for credit, noncredit programs for professional development, community development programs, and test services and serves as a liaison to the University's main campus. Currently the Center offers 13 complete degrees in education. Classes at the UA Gadsden Center are offered nights, weekends, and in a web-assisted format to accommodate working professionals."

The UA Gadsden Center is under one roof and has easy access to all rooms and offices. The Center is multileveled and has one elevator and stair access to each level. The Center is handicapped accessible via the main entrance (ramp) and via the side entrance (ground level). The facility has 25,979.8 gross square footage and 14,996.22 net assignable square footage. The average seating capacity for classes is 26 with the largest being 46 and the smallest seating 10 students.

Parking is adjacent to the building for students and faculty. There is public parking directly across the street for additional parking. Parking adjacent to the building has 120 parking spots, four handicapped spaces.

The Center is a member of IITS and has two video conferencing classrooms and one mobile unit for video conferencing. Additional technology includes one mobile science lab, three computer labs, one mobile laptop lab, wireless via UA Publix Network, latest Windows operating system and Microsoft Office software.

Detailed Description:

Front Office/Reception Area, Offices for Professional Staff and Faculty:

These areas consist of rooms 102 reception area, 102A staff office, 102B staff office, 102C staff office, main entrance, 105 professional staff office, 106 professional staff office/director’s office, 107 professional staff office, room 112 professional staff office, Room 114 faculty office, room 116, professional staff office, room 201 faculty office, and room 103 (supply/materials room), access to classroom 101 and computer lab/classroom located in room 104. Hallway provides access to other areas of building. (See floor plan).
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1. **Room 102** – Main reception area and has a desk located at center of the area with L-shaped counter that has multiple locked filing drawers for storage. Reception area also contains a desk, phone, PC, Imagistics office printer.

2. **Offices 102A, B and C** - Staff offices and equipped with L-shaped desks and cadenzas, PCs, filing cabinets, phones, and bookshelves.

3. **Room 103** - Supply/materials room has multiple shelves and cabinets for storage, OCE CM 3522 office printer and fax machine. Office supplies are stored in this area.

4. **Room 105** - Professional staff member office and contains an L-shaped desk, PC, phone, bookshelf, two filing cabinets, and four chairs.

5. **Room 106** - UA Gadsden Center Director’s office with desk and cadenza, filing cabinets, PC, phone, office chairs, small couch, conference table with seating for six.

6. **Room 107** - Professional staff member office and contains a desk with a cadenza, filing cabinets, PC, phone, small couch, two office chairs, a small floor stand, and security camera recording equipment.

7. **Room 112** - Small office with desk, 3 office chairs, bookshelf, filing cabinet, PC, and printer.

8. **Room 114** - Small office desk, 3 office chairs, bookshelf, filing cabinet, PC, and printer.

9. **Room 116** - Office for professional staff member with 2 desks, 3 tables, 5 chairs, PC, filing cabinet, and also has our photo ID system. (Office is for technology coordinator and facility manager).

10. **Room 201** - Faculty offices contain 4 desks, phone, several bookshelves, 2 small filing cabinets, small storage cabinet, and a PC.

**Classrooms:**
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1. **Room 101** – Fifteen tables, 30 chairs, an instructor station, instructor’s chair, a PC with a smart symposium. It also has Elmo document camera, a DVD/VCR, Laptop connection, over head projector and screen, whiteboard, small storage cabinet, and 150” monitor. This room has 4 bays that contain a sink and 8 chairs and cabinets. This room is typically used for the graduate science course.

2. **Room 104** - Computer lab. This room is also used as a classroom when computers are needed for a particular course. The room contains 17 tables with 30 chairs, instructor’s desk and chair, 30 PCs for students and 1 PC for the instructor, document camera, DVD/VCR, over head projector, Smart Board, and one 40” monitor and a HP LaserJet 8150N printer and a small file cabinet.

3. **Room 108** – Twenty-one tables, 42 chairs, an instructor station and chair with a PC with a smart symposium. It also has a PC, Elmo, DVD/VCR, Laptop connection, over head projector and screen, whiteboard, and 2 small storage cabinets.

4. **Room 110** – Eighteen tables, 36 chairs, an instructor desk and chair with PC, Elmo, DVD/VCR, Laptop connection, over head projector, screen, small storage cabinet, and whiteboard.

5. **Room 111**- Twenty tables, 38 chairs, an instructor station and chair with video conference equipment, PC, Elmo, DVD/VCR, over head projector, screen, three 50” monitors, small storage cabinet, and in the back of the room, a small storage room for cleaning equipment and also has our alarm system, and electrical panels.

6. **Room 113** - Fifteen tables, 30 chairs, an instructor desk and chair with PC, document camera, DVD/VCR, laptop connection, over head projector, screen, small storage cabinet, and whiteboard.
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7. **Room 115** - Fifteen tables, 30 chairs, an instructor station with chair and video conference equipment, PC, Elmo, DVD/VCR, two 50” monitors, four 42” monitors, small storage cabinet, and whiteboard.

8. **Room 202** – Fifteen tables, 30 chairs, an instructor desk and chair with PC, document camera, DVD/VCR, Laptop connection, overhead projector, screen, small storage cabinet, and whiteboard.

9. **Room 203** - Six tables, 12 chairs, an instructor desk and chair with PC, document camera, DVD/VCR, laptop connection, overhead projector, screen, small storage cabinet, and whiteboard.

10. **Room 204** – Fifteen tables, 30 chairs, an instructor desk and chair with PC, document camera, DVD/VCR, laptop connection, overhead projector, screen, small storage cabinet, and whiteboard.

11. **Room 205** - Six tables, 12 chairs, an instructor desk and chair with PC, document camera, DVD/VCR, laptop connection, 50” monitor, small storage cabinet, and whiteboard. This room also has video conference equipment.

12. **Room 206** – Six tables, 12 chairs, an instructor desk and chair with PC, document camera, DVD/VCR, laptop connection, 50” monitor, and whiteboard.

13. **Room 207** - Six tables, 12 chairs, an instructor desk and chair with PC, document camera, DVD/VCR, laptop connection, 50” monitor, and whiteboard.

14. **Room 208** – Fifteen tables, 28 chairs, an instructor desk and chair with PC, document camera, DVD/VCR, laptop connection, 50” monitor, and whiteboard.

15. **Room B1** - Computer lab/classroom with 30 PCs on computer desks, 30 chairs, an instructor desk with chair with PC, projector, Smart Board, HP LaserJet 8100DN for printing, and whiteboard.
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16. **Room B2** - Computer lab/classroom with 14 PCs on computer desks, 14 chairs, an instructor desk with chair with PC, 50” monitor, HP LaserJet 2055DN for printing, and whiteboard.

**Storage Areas:**
The Gadsden Center has four locked storage areas/closets that contain cleaning equipment, cleaning supplies, intercom equipment, electrical panels, tables, chairs, hot water heater, sink and/or floor sink. In addition, there are two large rooms in the basement for additional storage. These area are locked to prevent access to anyone other than Gadsden Center staff.

**Restrooms:**
1. Two women’s restrooms - One contains 7 stalls, 2 handicap accessible, 3 sinks, 3 chairs, and 1 cabinet. The other restroom has 2 stalls, one being handicap accessible and 1 sink.
2. Two men’s restrooms - One has 4 stalls, 1 handicap accessible, 3 urinals, and 3 sinks. The other restroom has one stall handicap accessible, 2 urinals, and a sink.
3. One unisex restroom - Two stalls and one sink. (Located on upper floor over the reception area and computer lab rooms, 102 and 104 respectively. Stair access only to this area.

**Equipment Rooms:**

**Phone equipment room** – contains phone switch and electrical panels

**Equipment room** - shelves used for storage and 2 file servers.

Rooms remain locked at all times and accessible to Gadsden Center Staff only.

**Kitchen Area for Staff and Faculty:**

1. **Room 109** - Kitchen with 2 small tables, 8 chairs, cabinets, single sink, refrigerator, microwave, ice maker, and television.