3.11.1 Control of physical resources

3.11.1 Institution exercises appropriate control over all its physical resources.

Judgment of Compliance

In Compliance

Narrative

The University of Alabama (UA) exercises appropriate control over all of its physical resources. This control is demonstrated by the following means: Legislative authority, Board of Trustees’ oversight, an accurate and current system for tracking facilities inventories and capital assets, effective university policies and procedures, internal and external audits, sound facilities planning, management and maintenance practices, key services provided within the Public Safety and Environmental Health and Safety areas, and insurance coverage.

Legislative Authority

The Code of Alabama, Section 16–47–3 grants The Board of Trustees of the University of Alabama (BOT) the authority to manage its real property as it deems appropriate for the benefit of the University.

Board Oversight

The University is governed by The Board of Trustees (Board) of The University of Alabama System (System). The Board Bylaws, Article I, Section 6, define its primary functions, some of which include approval of:

- campus master plans, facilities development programs, and capital development programs;
- purchases of sales and real property,
- conveyance rights-of-way or easements for utilities that serve University facilities, programs, or activities after review by the General Counsel and authorization from the Chancellor, and
- architects, engineers, and project managers, preliminary and final budgets, and award of construction contracts for certain capital projects, as well as the acquisition of new equipment and computer software and all land.

Additionally, Board Bylaws, Article IV, provides for the formation of a standing committee designated as the Physical Properties Committee. Board Manual, Rule 415, A stipulates that the Physical Properties Committee is responsible for review and recommendations to the Board, actions associated with capital planning, project planning, design and construction and preservation of capital assets including, but not limited to:

- The review and approval of campus master plans and associated architectural design standards for each campus;
- Methodologies for selecting consulting architects, engineers, construction managers and program managers;
- The means and methods of pre-qualifying and selecting general contractors, construction managers, and design builders to oversee construction on each campus;
- Project and construction budget controls and monitoring through the Chancellor’s office;
- Review of the required ongoing evaluations by campus officials of architects/engineers, construction managers, and general contractors who are awarded contracts on each campus; and
- Management of campus real-estate resources.

**Systems and Policies**

**Bid and Purchasing-Related Assurances.** UA’s Division of Financial Affairs is responsible for compliance with state law applicable to competitive bids. Specifically, the Office of Purchasing [5] is responsible for ensuring compliance with the Code of Alabama, Title 41 (State Government), Chapter 16, Section 41–16–50, requiring a competitive bid process for goods or services that cumulatively total $15,000 or more. University bid and vendor information is available via the purchasing and bidding website. [5] University policies, guidelines and procedures pertinent to the departments within the Office of Procurement Services, which includes Accounts Payable, Contracts Management, Furnishings and Design, Purchasing, and Purchasing Card Services, are available on each of the department’s websites. [7] [8] [9] [10] [11] [12]

University Policy/Guidelines authorize the use of procurement cards for small dollar purchases less than $5,000, [13] while purchases of $5,000 or more require submission of a requisition and a written quote. [14] Various system controls are in place to ensure appropriate approval for established purchasing thresholds. For example, transactions initiated via the University’s procurement card greater than $4,999.99 are automatically declined at the point of sale. Banner Financial System controls (University’s Enterprise Resource Planning System) are such that established dollar amount thresholds trigger an escalation in the level of University approval required. Specifically, buyer-level employees are authorized to approve issuance of purchase orders for transactions less than $15,000. Additional oversight is in place for larger dollar purchases to ensure compliance with the State’s bid law, with requisitions for purchases between $15,000 and $199,999.99 requiring manager-level approval and purchases of $200,000 or more requiring the approval of the Director or Associate Director of Procurement Services. These assurances and other controls related to University purchases and accounts payable are detailed in the attached internal control narratives [15] prepared by and updated annually by the Office of Purchasing for the external accounting firm (currently PricewaterhouseCoopers) engaged by the Board to conduct the University’s annual audit. As these documents were developed to disclose internal control processes to the University’s external auditors, they are not made available on the department’s website.

The area of Construction Administration [16] is responsible for construction management services for the University; while Administrative Services’ Contract Administration [17] provides oversight and ensures compliance with Alabama Code Section 39–2–2 [18] applicable to the advertising, competitive bid process, and administration of contracts and agreements associated with construction projects. Information pertinent to construction related bids is available at the Contract Administration website. [17]

**Capitalization Policy.** The University’s Capitalization Policy [19] defines capital assets and stipulates UA’s capitalization and depreciation practices. Capital assets are defined as land, improvements to land, easements, buildings, building improvements, vehicles, machinery, equipment, books and maps, works of art and historical treasures, infrastructure, and all other tangible and intangible assets that are used in operations and that have useful lives extending beyond a single reporting period. In accordance with this policy and in conjunction with other specified criteria, the University’s capitalization threshold is $5,000 for all moveable personal property, $100,000 for buildings and building improvements, $100,000 for infrastructure, and $100,000 for software implementation and upgrades.
Facilities Use. The Use of University Space, Facilities and Grounds Policy stipulate University requirements applicable to the use of campus space. This policy addresses insurance and training requirements, among other issues. Grounds Use Permits are required by the University for campus special events, such as sporting, educational, political, or entertainment events which benefit UA students, faculty, staff, visitors, or citizens of the State of Alabama. The process begins with submission of an application that is available online and requires the applicant’s signature attesting that the event and related activities will be in accordance with University policy. The application is reviewed by Facilities and Grounds Operation staff; and if approved, the appropriate University authorizing official signs the application and written notice of approval is submitted to the applicant. An example of completed forms related to one event is provided.

Building Inventory. The University also controls its physical resources by maintaining an up-to-date building information repository. The repository is compiled and maintained by Building Information Services (BIS), within the Division of Financial Affairs’ Administrative Services, via a Microsoft SharePoint site modified for UA purposes, now referred to as ESTUS. As the result of a comprehensive, well-established business process between staff in Construction Administration and BIS, pertinent data are compiled, inventoried, and maintained.

The process to capture this information involves collecting architect provided building Computer Aided Drafting (CAD) files and floor plans and conducting building reviews of new construction and renovated facilities. The repository includes the building name, building number, current photos of the building, space management CAD floor plans, space management floor plans, and construction documents, and links to a campus map. The campus map provides graphical aerial photographs of each building. The photographs are updated annually. Screen shots of the repository view for one building, sample floor plan, and campus map are attached.

During the space review process, BIS determines and assigns space usage based on the Facilities Inventory and Classification Manual (FICM). This information, along with the CAD floor plans, is converted to a format that is used to populate AiM, which is the software used for the University’s Assetworks Enterprise Asset Management System that encompasses fixed assets, space and facilities management, and maintenance management. Current space data such as net assignable square footage (captured on a room basis), total building gross square footage, and room type (classroom, lab, etc.) are captured. A report summarizing the University’s building inventory (as well as other properties that require assignment of a building inventory number in order to properly track work-orders or other University services) as of July 18, 2014 is provided. These data are used to satisfy various assets, space, and facility needs along with fulfilling federal and state space related reporting requirements. An example of a state report (Annual Alabama Commission on Higher Education Facilities Inventory) is provided (based on net assignable square footage). As building numbers are referenced within the report, a key identifying the University’s building numbers and building names is also provided.

Along with providing accurate and up to date space information, BIS creates the foundational data for AiM (UA’s Enterprise Asset Management System) to operate effectively. AiM integrates property management, space utilization, and facilities work order management into one integrated system. (The University’s work order management system is designed to capture and track work order requests for numerous other services beyond facilities or maintenance type work orders, including logistics (movers), security access control, and recycling requests. By integrating this information, the University is able to better track and control maintenance expenses, maximize resource utilization, reduce equipment downtime, improve space utilization, improve service delivery, and produce reliable and accurate physical plant information upon request at an enterprise level.

Leased Facilities, Rights of way and Deeds. The Office of Land Management and Real Estate Services (Division of Financial Affairs’ Auxiliary Services) is responsible for record keeping for on and off campus land records, which includes leases, rights of way, and deeds. As noted earlier in this document, certain actions related to the use and/or purchase of physical property requires the Chancellor or Board of Trustees’ approval. Board Rules of the Board of Trustees’ establishes procedural guidelines applicable to seeking Chancellor or Board approval. These guidelines are provided applicable to utility easements real property acquisitions and dispositions and leases. Examples of documentation to support compliance with the Board-related requirements as well as the official approval by the Board and/or Chancellor are provided. Also provided is a summary of the University’s leases (includes leases in which UA is the lessee and lessor). Typically, insurance coverage is addressed in the individual lease agreement to which the University is a party. Additional information regarding University insurance coverage requirements is addressed later in this document.
Moveable Equipment. Property and Inventory Management, within the Division of Financial Affairs’ Administrative Services Unit, is responsible for maintaining the University’s property records. The University utilizes AssetsWorks Financial Asset Profile Module (via AiM software) to record and inventory its acquisitions, and track transfers and dispositions of inventoried property. Equipment is tagged with permanent bar-coded property stickers. As noted above, moveable personal property valued at $5,000 or more is classified as capital assets when the capital asset is submitted for purchase through the Purchasing Department (Division of Financial Affairs). Property and Inventory Management monitors the accuracy of classification for moveable equipment via a daily listing of purchase orders created. Also provided is an excerpt from a Banner-generated report listing the University’s account hierarchy for capital expenditures. This classification is maintained and confirmed through an annual capital assets inventory that requires site verification of each item.

Assets are transferred to Surplus Property for disposal, and are disposed of via a public sale, or recycled if unusable. Each month, reports are generated from AiM identifying total additions and disposals of property as well as the depreciation calculation using the straight-line method to comply with General Accepted Accounting Principles (GAAP). Journal entries are prepared and supporting documentation is forwarded onto Financial Accounting and Reporting for posting to the University’s General Ledger maintained through the Banner Financial System. Property and Inventory Management performs monthly reconciliations to ensure that the fixed asset inventory reconciles to the General Ledger. Documentation to support the reconciliation process for a two-month period is provided.

Property and Inventory Management conducts annual property inventories. A bar code scanner is used to record, track and verify equipment location, custody and condition. The most recent report for the annual property audit (as of December 31, 2013) is provided. Building numbers are referenced within this report; as such, a key identifying the University’s building numbers and names is provided.

Property and Inventory Management provides each department’s property manager with a copy of their respective department’s inventory listing upon the completion of the annual inventory for the University as a whole. The dean or department head has the ultimate responsibility to insure compliance with these property management procedures. In performing this responsibility, they may designate property managers. Property Inventory Management policies and procedures are provided. The Property and Inventory Management Transaction Form is completed by the department’s property manager to document the loan, transfer, change in location, disposal (via Surplus Property), and deletion of a capital asset, and to report an asset lost or stolen. The original form is maintained by Property and Inventory Management and the department maintains a file copy.

Property and Inventory Management conducts an annual training class for department property managers applicable to University policies and procedures for property inventory management, which also includes procedures for disposing of surplus equipment items. The schedule for the annual training is communicated via the University’s faculty and staff online newsletter, Dialog. At the conclusion of this class, each department’s property manager is provided with a copy of their respective department’s inventory listing for the previous year ending December 31st.

Collections. The University established separate procedures applicable to inventorying collections, i.e. works of art, historical treasures or similar assets. (These procedures are summarized for and used by Financial Accounting and Reporting staff.) Departments responsible for collections maintain accession registers for these items. Financial Accounting and Reporting is responsible for conducting an annual verification of collections. Documentation of the annual verification of such inventories is provided.

Audits applicable to Capital Assets. Capital assets are included within the scope of the annual financial statement audit. This audit is conducted annually by an external accounting firm engaged by the Board’s Audit Committee. The most recent audit of the 2013 financial report was performed by PricewaterhouseCoopers who issued the University an unqualified opinion that cites “Statements are presented fairly in all material respects in conformity with accounting principles generally accepted in the United States of America.” Schedules for each category of fixed assets are prepared annually. The FY 2013 detailed schedules for each category of capital assets are provided. Also provided is the preceding five years of audited financial reports.
Management reports for five years are provided. The management letter for the external audit of the financial reports encompasses all campuses that comprise the System (UA, University of Alabama at Birmingham, University of Alabama in Huntsville). In 2012, all System campuses were included in a control deficiency for Create and Post Journal Entry Access, i.e. separation of duties for the creation versus approval or posting of journal entries. As a result, UA enhanced its procedures and added mitigating controls to address the 2012 deficiency. In fiscal year 2011, a revision to the 2010 prior year cash flow resulted in a significant deficiency for the UA campus. However, the net impact of the revision to cash was zero as the change was related to a classification between categories reported in the Statement of Cash Flows. Management’s detailed response to the finding is included in the 2011 Management Letter. In 2009, there were two findings at the System level. The first finding was the Evaluation of Impairments (System Investment Pools) and was fully addressed in management’s response within the management letter. The second finding is applicable to Enterprise Risk Management. According to the Vice Chancellor for Financial Affairs at the System Office, the System continues to implement and coordinate a System-wide risk management program. A Director of Risk Management was hired and began duties in August 2012 in the System office. This position is responsible for the coordination of risk management functions over the System. Duties include identifying and assessing risks, and assisting campuses and departments to develop comprehensive plans, policies, and procedures to mitigate, monitor, and report such risks. The position reports to the Chancellor and serves on the Chancellor’s Senior Staff. In 2013, a System Risk Management Committee was established to assist with these functions. Committee membership consists of four members of the Board, the presidents of each campus within the System, the Chief Executive Officer of the University of Alabama at Birmingham Health System, and four administrators from the System office (Chancellor, Executive Vice Chancellor, General Counsel, and Director of Risk Management.) The Committee held its initial meeting in September 2013.

Also, as the University is a state institution, it is subject to compliance audits performed by the State of Alabama Department of Examiners of Public Accounts. The University’s most recent compliance audit was for a five-year period (FY 2009 through FY 2012) and the fixed assets inventory was included within the scope of this audit. In addition, the University’s Internal Audit Plan (page 8) identifies asset acquisition management as part of its audit universe thereby ensuring property management is also subject to audit through the Internal Audit Department.

Facilities Management

Facilities Planning. Systematic procedures for decision making related to approval of projects and allocation of resources also assist in the control of physical assets. The Division of Financial Affairs’ University Planning and Design, in conjunction with Construction Administration, works collaboratively to coordinate and oversee project planning, design efforts and construction/renovation management. The University’s Master Plan was updated in 2007 and updated and amended in 2012 to incorporate the University’s 2010 purchase of 168 acres of adjoining property (Bryce Hospital). Documentation to support the Board’s approval of the original plan and subsequent update and amendment is provided. The Campus Master Plan is based on principles adopted by the Board, with the primary purpose of the campus being to provide appropriate settings to fulfill the University’s mission of teaching, research, creative activity and services. The Master Plan establishes direction for accommodating planned growth and serves as a guide for infrastructure development and capital improvements. In accordance with Board Rule 415, Section III. A., changes to the Campus Master Plan require the approval of the Board.

Facilities Maintenance. Another critical element in ensuring the appropriate control over physical assets is an ongoing commitment to quality maintenance and upkeep of facilities. The Facilities and Grounds Department within the Division of Financial Affairs is responsible for managing, operating and maintaining the building, grounds and utility systems of the University.

As noted earlier in the narrative, the work order management system is a component of AiM, the University’s Enterprise Asset Management System. An online customer service center is available 24 hours a day/7 days a week. Routine work order requests are forwarded to the appropriate department on the day of receipt. Screen shots of the work order system are provided. Also provided is a summary report of work order requests completed for fiscal year ending September 30, 2013. (Note: this is a large document and may take longer to open.)
In accordance with the University’s Deferred Maintenance Policy the University prepares a five-year deferred maintenance plan annually as part of the Annual Consolidated Capital Projects and Facilities Report. The plan is categorized based on priority and building systems. Priority classes range from critical or immediate through necessary but not yet critical. Building systems are classified as: Fire/Life Safety; Health; Accessibility; Exterior; Heating Ventilation and Air Conditioning (HVAC); Electrical; Interior Finishes; Plumbing; Site; Vertical Transportation and Security Systems. After obtaining necessary University approvals, the Deferred Maintenance Plan is submitted to the Board of Trustees for approval as part of the Annual Capital Development Plan.

Over the past 10 years, a substantial investment of $68.9 million has been made to address the deferred maintenance backlog in existing facilities, of which $18,704,009 was invested within the last five years. These deferred maintenance projects include upgrades to life safety systems, replacement of roofs, windows, and elevators, upgrades to mechanical and electrical systems, and projects addressing other code and modernization improvements as summarized below:

<table>
<thead>
<tr>
<th>Description</th>
<th>Gross Square Feet</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gross Square Feet roof/recoat</td>
<td>874,541</td>
<td></td>
</tr>
<tr>
<td>New building fire alarms and sprinkler systems</td>
<td></td>
<td>6</td>
</tr>
<tr>
<td>New boilers, chillers, and air handlers</td>
<td></td>
<td>18</td>
</tr>
<tr>
<td>Major elevator modernizations</td>
<td></td>
<td>10</td>
</tr>
<tr>
<td>Buildings with new energy efficient windows</td>
<td></td>
<td>2</td>
</tr>
<tr>
<td>New back-up generators</td>
<td></td>
<td>1</td>
</tr>
</tbody>
</table>

According to peer comparisons provided by Sightlines (Facilities Assets Advisors Consulting Firm), while the University’s facilities budget is leaner than peers, there is a greater dedication to project and planned maintenance work. Three-quarters of the campus was built or received a full building renovation since 1987 resulting in an overall campus age of about half that of peer institutions.

Also, the University has removed numerous buildings and structures from the campus inventory which were prohibitively expensive to renovate or when the land was required for new and more efficient development. A total of 64 structures have been removed for a total of 1,042,727 gross square feet. These demolitions eliminated deferred maintenance liabilities of $77,905,873 (excludes capital renewal projects).

For fiscal year 2014, $34.7 million has been allocated by the University for deferred maintenance. This allocation addresses all campus areas including academic, administrative, auxiliary, and athletic facilities, as well as infrastructure. Sources of funding for deferred maintenance include the annual operating budget, general operating reserves, athletic and auxiliary reserves, and bond funds.

**Other Key Services within the Division of Financial Affairs**

**Public Safety.** Two departments housed in the Public Safety Area serve critical roles in ensuring control over the University’s physical resources: 1) Patrol Division and 2) Access Control. The Patrol Division provides a highly visible uniformed patrol presence to promote public safety and to respond to calls for assistance 24 hours a day. Patrol officers provide a wide variety of law enforcement services including providing security to the university property and responding to calls for service. Access Control provides the university community with door access systems, intrusion alarm systems and video camera solutions. Access Control services are designed to protect both the human and physical resources within the University’s facilities. The door access system provides secure access for students, faculty and staff to University buildings, classrooms, labs and residence halls. The access system can be used to remotely secure buildings should it become necessary to suspend a particular facility’s operations before the normal closing time, such as in the event of adverse weather conditions. Security Resources (also within Public Safety) is tasked with monitoring the door access system, securing facilities, and providing static post and mobile observation of University parking lots and areas. Currently staff within 45 positions provides 24/7 monitoring and response for the door access control systems and video cameras and also serve as extra eyes and ears for the University Police department.
Office of Environmental Health and Safety (EHS). EHS [80] provides and supports comprehensive environmental, health and safety programs and services that comply with applicable laws, standards and best practices. Examples of EHS’s role applicable to the control of the University’s physical resources are its fire safety program and the food safety program applicable to food service operations housed within Greek residential facilities.

All water-based fire protection systems in University-owned buildings are inspected and tested routinely according to National Fire Protection Association (NFPA) 25 guidelines by an outside contractor who also provides emergency repair service 24 hours a day. These services are contracted and supervised by EHS personnel trained in sprinkler protection. Inspections of these systems can be weekly, monthly, quarterly or annually based upon the equipment under consideration. Additional details related to water-based fire protection systems are provided. [81] Also provided is an example of a completed inspection report for a water-based fire protection system. [82]

Kitchen hood suppression systems that exist in numerous University buildings, fraternities, and sororities are designed to protect the hood, duct and cooking appliances. The kitchen hood suppression systems are inspected every six months by an outside contractor to assure proper coverage of the kitchen appliances and cooking surfaces. Inspections are conducted in accordance with the NFPA, international fire code, and manufacturers’ recommendations. An example of a completed inspection report for the kitchen hood suppression system is provided. [83] The University also engages an outside contractor to routinely clean the kitchen hoods to eliminate grease buildup and reduce the risk of a fire.

Insurance Coverage

The University procures insurance coverage as another means in exercising control over all of its physical resources. Many factors are taken into consideration when determining the need for and type of insurance plan coverage, i.e. funded or unfunded self-insurance. Factors considered include the reasonableness of cost for the insurance and the likelihood, frequency, severity and impact of losses on the institution’s financial stability and operational needs. The University’s Office of Risk Management, [84] in conjunction with the System’s Risk Management and Property/Casualty Committees, is responsible for the procurement, oversight and monitoring of the University’s insurance needs and coverage. The University’s insurance coverage includes the following:

- General Liability
- Employment Practices
- Management/Trustee Liability
- Non-Medical Professional Liability
- Educators’ Legal Liability
- Medical Malpractice Liability
- Automobile Liability Insurance (comprehensive/collision)
- Excess Liability Insurance
- On-the-Job Injury/Illness Program
- Employee Dishonesty/Crime
- Property Insurance
- Supplemental Property Insurance – Business Interruption/Loss of Income
- Mobile Equipment Insurance
- Builder’s Risk
- Greek Social Organization Liability
- Special Event Liability
- Catalogued Events (Required from caterers-not provided on behalf of)
- Aviation Liability and Hull Insurance
- Foreign Liability
- Foreign Travel Accident
- Kidnap, Ransom and Extortion
- Fine Arts
- Athletics - including NCAA participant play/practice, travel and event cancellation

Additional detail concerning the University’s insurance coverage is provided in the attached document. A listing of the University’s insurance coverage on an individual property basis (prepared by the State of Alabama’s Division of Risk Management Office) is provided. While any request to alter, add, or delete coverage by the University is officially effective the date of the request, it may take approximately one month in order for the specific coverage to appear on the State of Alabama’s official schedule. The State of Alabama’s Division of Risk Management Office concluded its most recent valuation of the University’s property in August 2013; however, at the time of this document’s submission the University had not received an official report. The most current version of the valuation or property appraisal report is provided (May 2009). Information concerning the University’s policies and guidelines applicable to insurance coverage is maintained at the Division of Financial Affairs website.

### Supporting Documents

1. Code of Alabama, Section 16–47–3 (PDF)
2. The Board of Trustees’ Bylaws Article I, Section 6 (PDF)
3. Physical Properties Committee (PDF)
   Full Document (PDF)
4. Board Manual Article IV (PDF)
5. UA Office of Purchasing (PDF)
   Full Document (Website)
6. Code of Alabama, 41_16_50 (PDF)
7. Office of Procurement Services (PDF)
   Full Document (Website)
8. Accounts Payable (PDF)
   Full Document (Website)
9. Contracts Management (PDF)
   Full Document (Website)
10. Furnishings and Design (PDF)
    Full Document (Website)
11. Purchasing (PDF)
    Full Document (Website)
12. Purchasing Card Services (PDF)
    Full Document (Website)
13. Procurement Card Policy (PDF)
14. Banner Purchasing Guidelines (PDF)
15. Purchasing and Payables Control Narratives for Auditors (PDF)
16. Construction Administration (PDF)
   Full Document (Website)
17. Contract Administration (PDF)
   Full Document (Website)
18. Code of Alabama 39–2–2 (PDF)
19. UA Capitalization Policy (PDF)
20. Use of University Space, Facilities and Grounds Policy (PDF)
21. Grounds Use Permits (PDF)
22. Application for Use of Grounds (PDF)
23. Ground Use Permit Example (PDF)
24. Building Information Services (PDF)
25. Building Information Services Process (PDF)
26. Repository (Adams Hall)- Screen Shot (PDF)
27. Floor Plan (Adams Hall)- Example (PDF)
28. Campus Map (PDF)
29. Building Inventory -July 18, 2014 (PDF)
30. ACHE Report (PDF)
31. Building Numbers & Names (PDF)
32. Office of Land Management and Real Estate Services (PDF)
   Full Document (Website)
33. Utility Easements - BOT Rule 414 (PDF) Full Document (PDF)
34. Real Property Acquisitions/Dispositions - BOT Rule 415 D (PDF)
   Full Document (PDF)
35. Leases - BOT Rule 415 E (PDF)
   Full Document (PDF)
36. Utility Easement Example - BoT Documentation (PDF)
37. Real Property Acquisition Example - BoT (PDF)
38. Lease Example - BoT (PDF)
39. Leased Space Summary (PDF)
40. Property and Inventory Management (PDF)
41. Daily Report, PO (PDF)
42. Banner Acct Codes (PDF)
75. Annual Consolidated Capital Projects and Facilities Report (PDF)

76. Sightlines Excerpt (PDF)

77. Public Safety Area (PDF)
    Full Document (Website)

78. UA Police Dept Patrol Division (PDF)
    Full Document (Website)

79. Access Control (PDF) Full Document (Website)

80. EHS (PDF) Full Document (Website)

81. Fire Safety Plan (PDF)

82. Water Based Fire System Inspection Report (PDF)

83. Kitchen Hood Suppression System Inspection Report (PDF)

84. Office of Risk Management (PDF)

85. Insurance Coverage Summary (PDF)

86. Property Insurance Coverage - Summary (PDF)

87. State Appraisal Valuation - May 2009 (PDF)

88. UA Insurance Requirements (PDF)
    Full Document (Website)